

## St. Bernadette PTO Meeting Minutes September 8, 2016; Cafeteria

---

Meeting called to order at 7:07 pm. Officers present: President Kelly Brokamp, Vice President Londa Thomas, Secretary Christina Boss, Member at Large Beth Hoyt, Member at Large Julie Tipton. Opening prayer was led by Christina Boss. All Board members were introduced by Christina Boss.

### President's Report:

- Kelly Brokamp reported that volunteers are needed during the school day to help in the library (20 minutes), cafeteria (11:15-1:00), and morning (10:00-10:30) and afternoon (11:50-1:30) recess duty.
- There are many social committee events planned for the school year. Some of these events include mom's night out, kids Halloween party, family bowling, cookie exchange, mother/son event, father/daughter dance, mother/daughter brunch. There are many opportunities to help with these events such as chairing, decorating, and sending in food.
- Beth Hoyt is coordinating the teacher appreciation events this year. Please consider helping by providing food, time or resources to help with teacher appreciation.
- If anyone has printing connections to help with flyers, signs, etc, please let PTO know.
- The Magazine Drive will kick off Tuesday 9/13. There will not be a school wide show this year. Instead, students who sell a minimum number will participate in a rock/paper/scissors competition where the winner will get a cash prize, and the top sellers will get a limo ride for lunch or ice cream. These changes were discussed among PTO attendees and were supported.
- We will try the Marco's Pizza fundraiser again this school year, but on a less frequent basis, two or three nights total throughout the year. They have offered to make some changes this year to help resolve some of the problems from last year, such as printing the teacher's name on the receipt. Marco's provided free pizza for the PTO meeting tonight.
- Instead of coupon books, St. Bernadette will work with the magazine drive company to develop a coupon card for stores and restaurants in the Amelia area that fits in a wallet. Coupon cards will be \$20 each and St. Bernadette will get 50% of the sales if at least 300 cards are sold. If 150 or fewer cards are sold, St. Bernadette will not get any money. The PTO attendees agreed that as a school, we will likely be able to sell at least 300, and there was support for changing from coupon books to coupon cards.
- School kits were discussed and there was support for doing them again at the end of the year.
- Car magnets from last school year are defective and peeling. The company has replaced them. If you have one in poor condition, send it in to school in an envelope with your information and you will be given a new one to replace it.
- There will be a Dream Dinners mom's night social event fundraiser this year. Everyone who participates will leave with 4 prepared dinners for a family of four.
- The wine social has been rescheduled for November 5, 2016.
- PTO will meet every two months this year on the second Thursday of the month. Meetings will occur in September, November, January, March, and May.
- St. Bernadette will host a craft show on November 19, 2016 from 9:00-4:30, organized by Samantha Storer. There will be space for at least 42 vendors. The show will include an 8<sup>th</sup> grade bake sale booth and funds will be raised through renting space to the vendors and concessions. It was noted that this event is scheduled for the same weekend as the St. Thomas More craft show.

**Member-at-Large Report:** Beth Hoyt reminded the attendees that T-shirt orders are due tomorrow and they are only for students. She also mentioned that she will need help with teacher appreciation events this year. She needs soft drink donations for school staff anytime as well as volunteers to make home cooked food for teacher lunch events. She will also accept monetary donations for people who want to help but don't cook and assistance with setup and cleanup. There was a suggestion to have the teachers complete an "all about me" survey for class coordinators so they know more about the teachers' preferences.

**Secretary's Report:** The directory forms have been given to Christina Boss to start working on this year's school directory. The first Boxtops collection of the year will be Friday September 9. Collections will be seasonal this year, four times during the school year. It will still be a class competition and the winning class for each collection will get the trophy and a small prize. There will not be an end of year overall winner. Anyone can enter codes for Coke Rewards, but we are not collecting the caps to enter the codes. The best way to enter codes is to use carton codes because those are worth more points. We are still collecting Campbell's soup labels, Labels for Education. This program helps provide playground equipment for the school such as jump ropes and balls.

**Treasurer's Report:** Kelly Brokamp provided the report in Vanessa Hartman's absence. PTO provided \$17 per student to support the 6<sup>th</sup> graders going to Camp Joy again this year. PTO also provided some startup money to teachers again this year.

**New Business/Community Input:** No topics were brought up for discussion.

**Principal's Report:**

- Mrs. Ingram reported that we will not have the NED show come back this year. They may ask them to return again next year and it may become an every two year event.
- She also wanted to let PTO know that school bus field trip assistance requests may increase this year due to the extra classes and possibly some additional events. Grades 5-8 may plan a trip for November and January, and there are two 4<sup>th</sup> grades this year.
- Many alternatives have been suggested and considered for the flow of morning arrivals. At this time, Mrs. Ingram has decided to leave the arrival procedures as they are. She will add more teachers to watch by the cones to help improve safety.
- Parish council approved moving forward with developing the master plan. Eight companies were considered, four of these were interviewed, and SHP Leading Design has been selected to help us develop a master plan. This service will cost \$25,000. The master plan will be a living document that will give St. Bernadette school direction and help make decisions for the future, and can be implemented one piece at a time, but can be modified as needs and priorities change. Input from the St. Bernadette community is essential to the success of this process. In order to keep our identity, we need to define what "small" means. Mrs. Ingram will be requesting input for this process in the near future.

**Meeting adjourned. The next meeting will be November 10, 2016. Minutes submitted by Christina Boss.**

The minutes from the May 2016 meeting were approved by the Board and will be posted on the PTO website (this update was not announced in the meeting).