

September 4, 2019

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Small school. Big heart.

Dear Parents and Guardians,

Three forms were sent home today:

- 1) Grandparent's Day form (return by [this Friday](#))
- 2) Acknowledgement of Parent-Student Handbook (Required. Due 9/11.)
- 3) Title I Student Income Form (Required. Due 9/11. Scroll down for instructions.)

**HANDBOOK:** Links on our web page either take you to last year's handbook, or nothing at all. The NEW Parent-Student Handbook can only be found [HERE](#) for the time being. Please go to that hotlink and read the Handbook prior to signing the acknowledgement form. Return the acknowledgement form by Wednesday, Sept. 11.

All parents: You and your child (appropriate to his or her grade level) are expected to know and understand the policies of St. Bernadette School. Acknowledgement of our policies is required and indicates that you have read the handbook, and discussed pertinent sections with your child.

For veteran parents:

- Pay particular attention to changes in grades (p. 19) and discipline (p. 29) if your child has advanced to grade 4 this year.
- Note the relaxing of shoe guidelines for girls and boys, and the addition of contact information for ordering uniform shirts from Worldwide Apparel (pp 13-16).
- Note the explanation that in cases of habitual tardiness, days of absence will be changed at the end of the year to reflect additional absences because of frequent tardies. (p 9)

We have also updated our language to include Gradelink as the parents' source for emergency notifications, and the resource parents should use for grade updates, interim grade checks, and report cards in the first two trimesters.

The **Title I** form is required - one per family - and is also due 9/11. Special instructions appear below.

Thank you for returning these forms promptly!

~Mrs. Ingram

## TITLE I INCOME FORM: Explanation and Instructions

### Explanation:

The amount of federal funds St. Bernadette receives depends on the return of this completed form. The forms help us to determine the percent of families who qualify for lunch assistance based on income. The federal government allocates funds based on that percentage, and the funds pay for additional educational services for students who are failing or at risk of failing to meet the same high standards as everyone else in the school, regardless of income level.

These federal funds for additional educational services are known as Title I funds. Our district provides additional tutoring in reading and mathematics. The Title I law requires that funds be given to schools based on the number of children from low-income families who live in the public school building attendance area.

While the amount of money each school receives depends on the number of children from low-income families, the tutoring services are based on the academic need of students, regardless of income level.

### What happens when you fill out this form?

- Your name will not be given out. Your name and your child's name are not required on the form. (see exception to this, below)
- St Bernadette School may be able to get more money.
- That money may be used to provide additional intervention services to eligible students and buy materials.
- Your child or other children may get extra help with reading and mathematics.

### Instructions:

1. In the shaded boxes on the front of the form, list the grade of your student(s), the public district in which you live, and the school building your child(ren) would be assigned to, if he or she attended public school. Names of your children are optional, with one exception (below).
2. Note the sources of income you should include when considering your total income.
3. On the second side, follow the instructions for recording household income. If your family's income exceeds the amounts noted for Free or Reduced lunches, you can check the box near the bottom of the page.
4. Write your address in the shaded box at the bottom of the page. (This verifies school district, and helps us track missing forms.)

**EXCEPTION:** If your annual household income (as compared to your family size) falls within the FREE or REDUCED charts, we will use this form as a starting point in verifying lunch assistance. Please make sure your child's name appears on the form so that Mrs. Ingram can follow up. St. Bernadette Parish subsidizes the cost of lunches for those who qualify.

*One form per household is required. Forms are due Wednesday, September 11.*



**PIZZA CHALLENGE NIGHT**  
**TOMORROW, Sept. 5!**

Suggestions and Requests

